



Employment Opportunity

Manager-Strategic Partnerships

The Mission

The Wellspring Foundation has a mandate to be a catalyst for transforming education in Africa and to foster vibrant communities that address poverty in all its forms. Headquartered in Langley BC and operational in Central and Eastern Africa, Wellspring is a growing development agency, focusing on innovative solutions that address the need to empower a new generation through quality education.

The Need

Wellspring seeks a qualified and energetic Manager-Strategic Partnerships with significant experience in education and international development to help Wellspring achieve growth as part of its Vision 2017 plan. The Manager will work closely with Wellspring's leadership in our efforts to oversee grant proposals, provide strong monitoring and evaluation, ensure strategic integration, and engage effectively with government, other international organizations, and global funders.

Responsibilities

- Work with Wellspring leaders to source potential funding and grant opportunities through government, international development partners, other non-profits, and local businesses in Rwanda, Burundi and potentially other countries in Eastern and Central Africa.
- Oversee all activities related to grant applications, management, reporting, and evaluation for Rwanda, Burundi and potentially other Countries in Eastern and Central Africa.
- Strengthen the entire organization in the area of Monitoring and Evaluation (M & E) to ensure key performance indicators are in place and resource investment is prioritized on the basis of verifiable evidence.
- Provide external analysis about our program effectiveness through strategic research-based projects with other institutions.
- Work with both the in-country and overall leadership teams to improve strategic integration between program activities by streamlining efforts, avoiding redundancies, and maximizing resources.
- Engage closely with appropriate government ministries, other international organizations, and global funders to make Wellspring's work known.
- Assess the pros and cons of developing a for-profit consulting arm that helps fulfill our vision and mission.
- Work with our IT team to research appropriate technologies for utilization in scale-up efforts through the School Development Program and Abundant Leadership Institute.

Skills and Experience

- Masters degree is preferred, preferably in Education, International Development, or a related field
- At least five years related experience.
- Exceptional written and verbal communication skills, including the ability to make presentations to small or large groups.



WELLSPRING
EMPOWERING A NEW GENERATION

- Track record of building successful partnership.
- Successful track record of leading cross-functional teams
- Significant experience in grant writing, monitoring, and evaluation.
- Superior administrative capacity to manage a large number of projects and tasks simultaneously and to complete them with minimal oversight.
- Familiarity with social media and digital marketing concepts.
- Effective interpersonal skills.
- Effective time management skills.
- Strong knowledge of the East and Central Africa region. Previous work experience in the region is preferred.
- Language skills would be a big asset, particularly French, Kinyarwanda, and Swahili.

Critical Qualities

- A self-starting motivator.
- An encourager, facilitator, enthusiastic and an initiator.
- Creative ability to tell compelling stories to diverse audiences.
- Ability to articulate difficult issues and to communicate Wellspring strategies.
- Personable; comfortable in relating to a wide variety of people and organizations, including government, other non-profits, church leaders, and schools.
- Ability to act as both project leader/implementer and part of a wider team.
- Willingness and ability to adapt to new situations.
- Ability to work well with deadlines.
- Flexibility to travel frequently within the region.
- Strong Christian with a clear demonstration of living their faith.

Organization Information

- Permanent full-time position
- Based in Rwanda. Ability to travel internationally
- Competitive salary, with benefits for a full time position.
- Target for hire. First Quarter 2015

Visit our Website: www.wellspringrwanda.org

Send the filled Employment Application Form (available on our website), Resume, and Cover Letter & Statement of Faith* to: richard@thewellspringfoundation.org and andy@thewellspringfoundation.org

Hard copies to be submitted to the Director of Operations.

Office Phone #: 0788 47 51 55

**What is a statement of faith? A statement of faith should describe your Christian faith, your local church involvement and how you see it as relevant to your involvement with The Wellspring Foundation. The statement can either be incorporated into the cover letter or submitted as a separate document.*

Submission deadline: Dec 31st, 2014